

**MINUTES OF A MEETING OF HOGSTHORPE PLAYING FIELDS COMMITTEE
HELD ON WEDNESDAY 7th MARCH 2018**

Present:

Committee: S Day (Chairman) K Hayes (Secretary) I Wildman, E Carter, P Smith, M Culley, S Kijek
Others: M Banks & B Hornby (Parish Councillors) and 2 members of the public

Apologies: Leane Jackson

The meeting was convened to get a brief update from the meeting on the 25th February 2018

1. Changing Rooms

- a) Football club still to be contacted re clear out (weather permitting)
- b) New locks now in place
- c) Roof repair – KH to contact builder
- d) Guttering, outside light, would be fixed when weather improves
- e) Toilet leak, decorating, broken shower tiles – awaiting clear out by football club
- f) Rubbish from behind changing rooms would be completed now weather improving

2. CCTV Operation

The CCTV camera is now in operation. SK will random check it on a weekly basis. It would be helpful if the camera held more than 1 week's data but this would need new equipment.

3. Playpark maintenance

- a) KH to contact Playpark inspector to get annual check done
- b) Change of sign for contact number – KH to hand to EC for putting up
- c) Ground covering – decided on Rubber mulch wetpour – KH to arrange meeting from contractors (SD to attend) and get quotes
- d) KH to contact suppliers of novelty waste bins – mushroom thought to be appropriate

4. Future maintenance / plans

- a) All signage to be reviewed and replaced.
- b) Repaint equipment
- c) Litter picking – decide who and how
- d) Dog fouling on football pitch – monitor now that CCTV in operation

5. Financial matters

KH confirmed that

- a) bank account was now operating under the new signatories & internet banking is in place
- b) Water company were visiting on 21st March (put off because of bad weather) to check all water connections and read meter. It would then be known what the charges were. E-on were being paid by Direct Debit – KH to inform them to stop this and payments would be made on receipt of a bill.
- c) Insurance for public liability and 8 pieces of equipment was now in place under the PC's policy
- d) Football club still to be contacted re payment for use of pitch.
- e) EC & KH had been looking into grants – KH to contact likely sources.

6. Date for AGM – Friday 4th May – in conjunction with PC and Annual Community meeting**7. Any other business**

More committee members would be welcome

8. Date of next meeting

Update prior to PC meeting at 6.00 p.m. on Wednesday 4th April 2018.