

**MINUTES OF THE HOGSTHORPE PARISH COUNCIL MEETING
HELD ON THURSDAY 19th JANUARY 2023**

**Present: Cllrs Les Wildman (Chairman) Chris Rolph, Mary Banks, Ellen Smith, Brian Worley
Clerk & RFO: Valerie Anne Worley**

PUBLIC FORUM

- The Chair asked for a one-minute silence for the passing of Councillor Paul Smith. Paul will be greatly missed by Hogsthorpe Parish Council and all his achievements as a Councillor of the Parish.
- One member of the public asked if the car boots would continue this year. The chair confirmed that they would – to be decided by Playpark Committee.
- Another member asked if the Committee of the Playpark had to be Councillors. The Chair replied that Cllr Ellen Smith is the Chair of the Committee and other members can be from outside the Council. Cllr Ellen Smith will report any issues to the Council.
- A member of the public spoke about a planning application of Mill Fam House. She stated that many objections to the previous application had made the Planning Department look at the application in much more detail. She would like the full support of the council and residents this time.
- The Council was thanked for the new speeding devices.
- A member of the public asked for a receipt for £50 for the Christmas Party Raffle. He also stated that he was disappointed with the attendance – he and his wife had catered for 100 people when only 50 had attended.

1. ELECTION OF VICE CHAIRMAN

Cllr Chris Rolph was nominated by Cllr Mary Banks, seconded by Cllr Ellen Smith and agreed that he be accepted as Vice Chairman.

2. CO-OPTION OF COUNCILLOR

The Council discussed co-opting John Midgley. Opinion was that he would be an asset but Council declined at this meeting due to his absence. The Clerk to prepare the paperwork for the next meeting.

3. CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

4. APOLOGIES – District Councillor Graham Williams

5. DECLARATIONS OF INTEREST – Cllr Brian Worley stated an interest in Agenda Item 6; Cllr Ellen Smith had an interest in Item No 15.

6. ELECTION OF MEMBERS TO STAFFING COMMITTEE

Cllrs Chris Rolph, Mary Banks, Ellen Smith and Brian Worley were duly elected to the Staffing Committee.

7. DISCUSSION RE ADVERTISING FOR NEW COUNCILLORS

The Clerk stated that advertisements for Councillor vacancies had been placed on the Parish Notice Board, the Hogsthorpe Parish Council website, the internet and the Hogsthorpe Village website.

8. CLERK'S REPORT

The Chair stated that the Clerk's report was mostly regarding finance

Clerk provided:-

- (a) A monthly bank schedule
- (b) proposed budget for 2023/24
- (c) Incomings and Outgoings for the year
- (d) Risk Management Policy
- (e) Internal Verifier's Report.

9. FINANCIAL MATTERS

- (a) Payment of accounts were approved for £20.82 to Sid Dennis for waste disposal, £13.68 for postage and stationery, £267.42 for LALC annual subscription, £30 for hire of village hall, £279 for SLCC (CiLCA membership), £39.99 fireproof bag, £138 for LALC Training Subs, £32.65 to Timpson for Key cutting.

10. APPROVAL OF NOTES OF MEETING

It was unanimously resolved that the notes of the meeting of 1st December 2022 be approved as a true record of the proceedings and were signed by the Chairman

11. DISCUSS FINANCIAL REQUIREMENTS FOR 2023 AND SET PRECEPT

Precept for the year 2023/4 would remain the same at £11523

12. DISCUSS ACCOUNTING METHODS & PRESENTATION OF ACCOUNTS

Due to delays caused by disruptions it was resolved to put this item back to the next meeting as Item 1 on the agenda

13. POLICIES

The following policies were resolved to be adopted by Hogsthorpe Parish Council:-

- (a) Abusive, Persistent or Vexatious Complaints Policy
- (b) Freedom of Information Policy
- (c) Email Protocol Policy
- (d) Social Media Policy
- (e) Dignity at Work Policy
- (f) Data Protection Policy
- (g) Complaints Procedure
- (h) Environment Policy
- (i) Equal Opportunities Policy
- (j) Health & Safety Policy
- (k) Publication Scheme
- (l) Risk Management Policy
- (m) Code of Conduct

The Chairman and Vice Chairman stated that they hadn't read through the Standing Orders and Financial Regulations which would remain as agenda item for the next meeting.

14. SET MEETING CALENDAR FOR 2023/4

The list of dates presented was approved – this would be placed on the Parish Notice Board.

15. APPOINTMENT OF PARISH HANDYMAN

It was resolved to advertise this position on the Hogsthorpe Parish Notice Board

16. APPOINTMENT OF DOG WARDEN

The Chair stated that this was the responsibility of the District Authority.

17. PLANNING APPLICATIONS

N/084/02405/22 Mill Farm House, Sea Lane. Objection

18. DATE OF NEXT MEETING

Thursday 2nd February 2023.

Meeting closed at 7.37 pm