

HOGSTHORPE PARISH COUNCIL

The Annual Council Meeting of the Parish Council will take place on:-

Wednesday 1st May 2013
Hogsthorpe Village Hall.

Prior to the meeting there will be a **Public Forum commencing at 6.45 pm** when members of the public may ask questions or make short statements to the Council, after which Parish Council business will be conducted.

The Council meeting will commence at 7.00 pm or at the closure of the public forum – whichever is the sooner.

This notice summons all members of the council to attend from 6.45pm or submit their apologies to the clerk at the earliest opportunity.

Members of the public and press are always welcome.

Signed..... Dorothy Enderby - Parish Clerk

Dated 25 April 2013

Agenda

1. Election of Chairman and Vice Chairman for 2013/2014.
2. Apologies for absence and reasons given.
3. Declarations of interest.
4. To agree the notes from the meeting held on 3 April 2013, sign and approve these as the minutes.
5. To re-appoint the Responsible Finance Officer and Internal Auditor
6. To receive reports from outside bodies.
7. To appoint representatives to outside bodies, and to the Allotments and Burial Working Groups.
8. Clerk's report - circulated
9. To agree the calendar of meetings for the year 2013/2014.
10. Financial Matters
 - To approve payments as per list produced at the meeting.
 - To resolve on a grant application from Lincoln & Lindsey Blind Society
11. Highway Matters.
12. Planning Matters
 - No new applications received.
 - To agree a response to ELDC's request for the Council's views on their planning system
13. To note general correspondence.
14. To resolve to move into "Closed Session" to resolve staff and contractual matters.
15. To resolve on the Council's Insurance Policy
16. To resolve on a Staffing Matter
17. To note time and date for the June meeting and agenda items.