

HOGSTHORPE PARISH COUNCIL

The next meeting of the Parish Council will take place on

**Wednesday 2nd March 2016
at Hogsthorpe Village Hall.**

Prior to the meeting there will be a **Public Forum commencing at 6.45 pm**. Members of the public may ask questions or make short statements to the Council.

The council meeting will commence at 7.00pm or at the closure of the public forum – whichever is the sooner.

This notice summons all members of the council to attend from **6.45pm** or submit their apologies to the clerk at the earliest opportunity.

Members of the public and press are welcome.

Signed *Kath Hayes*

Kath Hayes – Clerk to the Council

Dated 22nd February 2015

6.45 – Welcome by Chairman and Public Forum

Agenda

1. Apologies for absence.
2. Declarations of interest.
3. To agree the notes from the meeting held on 3rd February 2016, sign and approve these as the minutes.
4. Clerk's report on matters outstanding
5. To receive reports from outside bodies
6. Reports from other meetings
7. General correspondence
8. Financial Matters
 - a) To approve payment of invoices
 - b) Risk Assessment
9. Planning
 - a) Update from chairman on N/084/02161/15 The Holding, Thames Street
10. Highways and Parish Maintenance
 - a) Confirmation of grant for notice board
 - b) Yellow lines on Thames Street
 - c) Best Kept Village competition
11. Cemetery records and discussion on state of cemetery
12. Queen's Birthday celebrations – discuss event
13. Confirm speaker for Parish Meeting in May
14. To note time and date of 6th April of next meeting
15. AOB for note only or next agenda