

# HOGSTHORPE PARISH COUNCIL

---

The next meeting of the Parish Council will take place on

**Wednesday 11<sup>th</sup> November 2015**  
**Hogsthorpe Village Hall.**

Prior to the meeting there will be a **Public Forum commencing at 6.45 pm**. Members of the public may ask questions or make short statements to the Council.

**The council meeting will commence at 7.00pm or at the closure of the public forum – whichever is the sooner.**

This notice summons all members of the council to attend from **6.45pm** or submit their apologies to the clerk at the earliest opportunity.

**Members of the public and press are welcome.**

Signed *Kath Hayes* Kath Hayes – Acting Clerk to the Council Dated 27<sup>th</sup> November 2015

## **6.45 – Public Forum**

### **Agenda**

1. Welcome by Chairman
2. To confirm councillor vacancies
3. Apologies for absence and reasons given.
4. Declarations of interest.
5. To agree the notes from the meeting held on 14<sup>th</sup> October 2015, sign and approve these as the minutes.
6. Clerk's report on matters outstanding
7. To receive reports from outside bodies
8. General correspondence
9. Financial Matters
  - a) To receive and agree Financial Statement to end October 2015
  - b) To approve payments as per list produced at the meeting
  - c) To sign letter and revised bank mandate for change of address and signatories
10. To resolve the matter of withdrawal of the grant from War Graves Commission
11. To receive and resolve quotes for grasscutting and hedge cutting
12. Planning application – N/084/01948/15 Storage Units at Land at West End
13. Allotments
  - a) To discuss and resolve organisation / management committee
  - b) To resolve quote for skip hire and when required
14. To set a date for purchase and planting of Richard Enderby Memorial tree
15. To discuss planned Xmas events / tree / expenditure
16. To confirm dates of 2016 Meetings
17. To note time and date for the December meeting
18. To move into closed session for discussion on Personnel Matters