

Explanation of variances – pro forma

Name of smaller authority: **Hogthorpe Paish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	29,470	28,983				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,523	11,523	0	0.00%	NO		
3 Total Other Receipts	4,263	11,579	7,316	171.62%	YES		Additional Grants £7208 + Insurane Claim £2200 less burial fees income of £2260 = £7148
4 Staff Costs	4,882	9,974	5,092	104.30%	YES		There ws a vacancy for a Clerk (the only employee) for 5 months of the year. Hours revised for new clerk
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	11,391	24,507	13,116	115.14%	YES		Major increases totals £11615 - Churchyard Maintenance £3644, Training £677, Stationery £299, Audit fees £322, Repairs to village sign £1651, Increased capitol spend £2961, Playpark Expenses £1625, Insurance £133, Jubilee £303
7 Balances Carried Forward	28,983	17,604			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	14,152	19,821	5,669	40.06%	YES		Total Fixed Assets - increased over a 2 year period - amount for 2021/2 not included in balance
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable