

HOGSTHORPE PARISH COUNCIL

The next meeting of the Parish Council will take place on

**Wednesday 2nd September 2020
at Hogsthorpe Village Hall.**

PLEASE NOTE CHANGE OF TIME OF MEETING

Prior to the meeting there will be a **Public Forum commencing at 3.00 pm. Members of the public and press are welcome.** Members of the public may ask questions or make short statements to the Council.

The council meeting will commence at 3.15pm or at the closure of the public forum – whichever is the sooner.

This notice summons all members of the council to attend from or submit their apologies to the clerk at the earliest opportunity.

Signed *Kath Hayes*

Kath Hayes – Clerk to the Council

Dated 30th August 2020

A G E N D A

1. Apologies
2. Declarations of Interest
3. Approval of notes of last meeting 29th July 2020
4. Vacant Councillor Position
5. Clerk's report on matters outstanding
 - Reply sent regarding bench in churchyard
 - Alan and Betty Joyce Plaque
6. To receive reports from outside bodies and other meetings
7. General correspondence
8. Financial Matters
 - a) Payment of Accounts
9. Planning
 - a) Mayfield House, Bracken Lane – permission given
 - b) Hill view Caravan Park – permission given
 - c) Westview, Thames Street – application for extension/alterations to existing dwelling
10. Playpark update – see separate report
11. Christmas event?
12. To confirm time and date of next meeting – 7th October 2020 (via whatever method is allowed by Government Guidelines)
13. AOB for note only or next agenda

CLOSED SESSION

Consideration of Clerk's position

- Salary and Conditions of Employment
- Working from home allowance & general expenses (inc travel expenses)
- Interviewing process, How, who, when?
- Start date, handover and initial training
- Equipment (computer/printer)